

DRAFT

Minutes

**University of Wisconsin Medical School Oversight and Advisory Committee
Public Health Education and Training Subcommittee (PHET)
10:00AM June 30, 2005 – 4201 HSLC**

Members Present: Barbara Duerst, Jan Klawitter, Moira Lafayette, Douglas Mormann, Patrick Remington

Members Absent: George Mejicano, Lora Taylor, Pa Vang

Staff Present: Cathy Frey, Tonya Paulson, Eileen Smith

Guests: Amy Lemke, David Ahrens, Peggy Ore

1. Call meeting to order

The meeting was called to order by Douglas Mormann at 10:05AM. He welcomed everyone and asked members and guests to introduce themselves.

2. Announcements

There were no announcements.

3. Approval of Minutes of April 27, 2005

Mormann asked if members had any changes to the draft minutes of April 27, 2005. Since no changes were suggested, Remington moved approval of the minutes. The motion was seconded by Duerst and passed by unanimous vote.

4. Nominations to the PHET Subcommittee

Mormann confirmed that members must identify a nominee to fill the vacant position on the PHET and then submit a recommendation to the Oversight and Advisory Committee (OAC) for final approval. Klawitter distributed brief biographies of three nominees.

The first nominee, Lorraine Lathen, is Vice President of Education and Training for Planned Parenthood of Wisconsin. Lathen is a community partner on a Collaboration Planning Grant awarded to Planned Parenthood of Wisconsin by the Wisconsin Partnership Program, entitled *Understanding and Overcoming the Barriers Hispanic/Latina Women Face in Accessing Reproductive and Sexual Health Care Services* With her background in marketing and health education, Frey described Lathen as an excellent fit for the PHET with broad experience in developing disease prevention and health promotion education programs.

Geoffrey Swain, Associate Medical Director of the Milwaukee Health Department, nominated Darryl Davidson and Sara Schubert. Darryl Davidson is the School Health Manager for the City of Milwaukee Health Department. His experience in public health was initially as a clinical laboratory scientist and then evolved into community outreach and education. He serves on the Red Cross regarding HIV/AIDS education. Klawitter described him as being a bridge between urban and rural communities and being very committed to health care access and social and economic justice issues.

Sara Schubert is a Community Health Programs Manager at the City of Milwaukee Health Department and is a faculty member at the CDC Lead Poisoning Prevention Training Center. She has extensive experience developing lead poisoning prevention programs. Klawitter described her as being a very passionate and inspiring person who works at the grass roots level of public health by working with the populations involved with and affected by public health issues.

Mormann asked members to consider the role of and current representation on the PHET. Klawitter suggested ensuring broad representation when filling the current vacancy. After discussion of each nominee's qualifications, Remington moved recommendation of Lathen. Due to the extensive role of the subcommittee, members decided to recommend two nominees. Klawitter amended Remington's initial motion and recommended Lathen as the primary nominee who would fill the current vacancy and Davidson as a secondary nominee who would fill an additional position, if approved by OAC. The motion was seconded by Remington and passed by unanimous vote. Mormann will present the recommendation at the next OAC meeting.

5. Update - DHFS activities related to the public health workforce system priority

Lafayette reported on efforts by the Division of Public Health (DPH) to develop objectives and key activities related to the State Health Plan public health workforce system priority. Lafayette discussed the measurable objectives that had been identified:

- 1) *Establish an Education and Practice Forum.* Lafayette reported that the WDPH Education and Training Advisory Committee (EdTRAC), which is an education coalition for healthcare partners that focuses on developing, organizing, and coordinating training for a wide variety of public health professionals, convened for the first time in July and will continue to meet quarterly. It is currently bringing together statewide partners.
- 2) *Utilize a web-based system to coordinate education programs and activities.* Lafayette confirmed that no such system currently exists in Wisconsin.
- 3) *Link all education and training to competencies in public health services.*
- 4) *Utilize distance technology.* Lafayette emphasized that this would make education and training more effective and efficient as relevant information would be shared with the appropriate individuals.
- 5) *Enumerate Wisconsin's public health system workforce on a biannual basis.* Lafayette reported that DPH intends to develop a taskforce for enumeration.
- 6) *Develop a system for identifying and monitoring continuing education needs of the public health system workforce.*

Mormann requested that Lafayette report to the PHET regularly on the activities of EdTRAC. Remington recommended that PHET have representation on EdTRAC and suggested placing Frey

on the committee. Lafayette requested that members review the handouts and contact her with any questions.

6. UW Master of Public Health Program – Presentation

Lemke gave an update on the UW Master of Public Health Program (MPH). The MPH is based in the Department of Population Health Sciences. The program follows core public health concepts and offers courses in biostatistics, epidemiology, environmental health services, health services administration and social and behavioral sciences. There is also a 400 hour internship requirement. Remington requested that members consider becoming preceptors who mentor MPH interns since there is a need for more community-based preceptors.

The MPH is currently a 12 month, 36 credit program for public health students. The program complies with the Council on Education for Public Health guidelines for accreditation, which now advises that MPH students complete 42 credits. Lemke reported that the MPH Program will accommodate that change, although it may no longer be a one-year program. Although the first class included students from diverse disciplines, it did not include those from diverse populations. A future objective is to ensure representation of students from diverse and underrepresented populations.

7. Discussion - Population Health Practice Fellowship 2005-2006 Proposal

Ahrens and Remington reported that the proposal included in the meeting materials was a request for funding the Program's second year. Mormann confirmed that because the Fellowship Program is entering its second year in July, the PHET must discuss a recommendation for funding the July 2005– June 2006 proposal so that it can be considered by OAC at its next meeting.

Ahrens explained that the proposal incorporates some improvements in recruiting and placing Fellows and agencies based on experience in the planning year. The process of recruitment for the 2006-07 Fellows will begin earlier in 2005 so that the agency application can reflect selected Fellow experience and interests. The Fellow and agency selection criteria and review processes will be refined. Agencies will receive increased support and orientation throughout the application process.

Ahrens solicited questions and comments. He clarified that two Fellows began in 2004, one of which resigned and has been replaced, three additional Fellows begin in July, 2005 and the Program will soon recruit an additional five Fellows to begin in July, 2006. The current fellows are placed with the following agencies: American Cancer Society, Bureau of Health Information and Planning, La Crosse County Health Department, and the Milwaukee Health Department. Although one Fellow was placed with the American Cancer Society, she is located at the Milwaukee Health Department with another Fellow. Remington complemented Ahrens on the successful recruitment of minority students. Klawitter suggested that agency recruitment be advertised more thoroughly so that community organizations are aware of the opportunity. Ahrens will consider using the Wisconsin Public Health Association as a communication tool. Remington confirmed that this year's agency application will include a description of the selected Fellows so that agencies can develop proposals based on Fellow experience and interests.

Ahrens asked members their opinion of proactively recruiting agencies if the request for applicant agencies based on Fellow's interests does not generate adequate placement for a selected Fellow. Duerst commented that this effort seemed effective with regard to placement of the Fellow at the La Crosse County Health Department. Lafayette recommended incorporating an interview between the selected fellow and any agencies that seem a good fit. Mormann suggested making a strong effort to advertise to agencies and making placements based on the resulting pool of agency applicants.

Remington confirmed that the proposed budget was considered appropriate by Wisconsin Partnership Program staff and was within OAC expectation. Klawitter moved recommendation of approval of the proposal. The motion was seconded by Lafayette and passed with 4 affirmative votes; Remington abstained.

8. Public Health Leadership Institute – Update

Remington reported that the Public Health Leadership Institute (PHLI), which was jointly funded by the OAC and the MCW Consortium for a planning year, is entering its second year. There is no PHLI proposal for 2005-06 at this time because the OAC and the MCW Consortium have different funding cycles; OAC in July and MCW Consortium in October. Ore confirmed that the OAC and the MCW Consortium intend to develop a joint proposal in August with defined roles and responsibilities as well as an implementation budget. Based on that timeline, Mormann believes the proposal could be considered by the PHET and OAC in September.

9. Continuing education programs through statewide regional conferences on public health topics – Update

Frey provided an update on the Continuing Education Programs through Statewide and Regional Conferences on Public Health Topics on behalf of Mejicano, who was unable to attend. The Continuing Education Workgroup, which is made up of Lafayette, Taylor, and Mejicano, developed a document based on feedback from the April PHET meeting. The Workgroup will develop a proposal for consideration by PHET at the next meeting.

10. Next meeting topics

The next PHET meeting will take place on Thursday, September 1, 2005 beginning at 9:00AM. The agenda will include discussion of the following topics: PHLI proposal, Continuing Education Programs through Statewide Regional Conferences on Public Health Topics proposal, report on EdTRAC, and an update on the Fellowship Program.

11. Adjourn

Mormann adjourned the meeting at Noon.

Tonya Paulson, recorder