

Minutes

UW Medical School Oversight and Advisory Committee 1:00 PM April 27, 2005 – 4201 HSLC

Members Present:

Margaret McLeod Brahm
Philip Farrell
Meg Gaines
Susan Goelzer
Nancy Miller-Korth

Douglas Mormann
Greg Nycz
Pat Remington
Susan Riesch

Guests: Pat Boyle

Staff: Carla Eakins
Ken Mount
Cathy Frey
Karla Thompson
Tonya Paulson

The meeting was called to order by Phil Farrell at 1:10 PM.

1. Approval of Minutes of April 5, 2005

Farrell asked if there were any changes to the draft minutes of the April 5, 2005 meeting. Since no changes were suggested, Mormann moved to approve the minutes as distributed. The motion was seconded by Remington and passed by unanimous vote.

2. Announcements

Farrell announced that Eileen Smith is making a good recovery from her surgery and is looking forward to returning to the office in the next few weeks.

Farrell introduced Martha (Meg) Gaines who was appointed to the OAC by the Commissioner of Insurance to replace Mary Lauby. Meg is an Associate Clinical Professor of Law at the UW Law School. In September 2000, she and several colleagues founded the new, multidisciplinary Center for Patient Partnerships at the University of Wisconsin. While located physically in the Law School, it is a center of the Schools of Law, Medicine and Nursing. The Center brings together students and faculty from the Schools of Medicine, Nursing, Law, Social Work and Pharmacy and the Departments of Counseling Psychology and Industrial Engineering to serve as advocates for cancer patients. The Center's primary functions are patient advocacy, research and education. Meg was one of six recipients of a 2005 Women of Distinction Award from the YWCA. OAC members and staff introduced themselves and welcomed Meg to the committee.

Farrell provided an update on the effort to transform the Medical School to the School of Medicine and Public Health, indicating that the proposal has been approved by the Medical School Academic Planning Council and faculty. It has been forwarded to Provost Peter Spear, along with letters of support from Deans Katharyn May, Jeanette Roberts, Gary Sandefur, Paul Percy and Daryl Buss, for review by the University Committee, the Faculty Senate, the University Academic Planning Council, and finally the Board of Regents.

Farrell announced that the open meetings issue is still under review. John Dowling, University Legal Counsel, is continuing to work with the Attorney General's office for advice on how the OAC intends to conduct its future meetings in compliance with the Wisconsin Open Meetings Law. Resolution of this issue is anticipated before the next review of grant proposals.

Farrell informed committee members that Tonya will be contacting them soon to get calendar information so that she can schedule July through December OAC meetings.

3. Medical Education and Research Committee (MERC)

Farrell announced that the last MERC meeting was cancelled but reported that high quality applications are being received for New Investigator Awards. Nycz suggested providing relevant community-based research information to MERC members. Farrell reported that representatives from Marshfield Clinic are visiting the Medical School to discuss establishing a statewide clinical trials network, which would make innovative therapies available to people throughout the state.

4. Financial Status Report

Ken Mount provided an overall summary of expenditures to-date as well as summaries of expenditures for the 20 planning grants and 13 implementation grants. He also reviewed the draft OAC budget forecast. Following a request by Dr. Farrell, Ken Mount provided a comparison of the MCW financial model with the UW model, as questions on the differences and similarities may arise at the WUHF Board meeting.

5. Annual Report

Farrell announced that the draft of the annual report has been forwarded to the Board of Regents and will be posted on their website on Friday, April 29 and will be presented by Pat Boyle on May 5 at a joint meeting of the Business & Finance Committee and the Education Committee. Farrell will be joined at the meeting by Doug Mormann and Ken Mount. Farrell is very pleased with the report. Boyle commented that he thinks it is a great report and he doesn't expect any problems with the Board of Regents. He commented that the report reflects achievements on both the 35% and the 65% portions and reports very appropriate commitment of funds. Brahm expressed gratitude to Eileen Smith and Cathy Frey for their dedicated work on the annual report.

6. Public Health Education and Training Subcommittee

Mormann reported that the subcommittee met during the morning before the OAC meeting and discussed the three proposals: 1) the Public Health Leadership Institute; 2) the Population Health Fellowship Program; and 3) continuing education through state and regional conferences. Remington reported that the Public Health Leadership Institute, a joint effort with MCW, is committed to providing leadership training for the public health workforce. Farrell commented that the UW Continuing Medical Education program has been undergoing analysis and is developing a strategic plan which will incorporate public health education into their mission, a major step in transformation of the Medical School to an integrated School of Medicine and Public Health. He reported that the Ebling Library is also involved in a strategic planning process which will include development of a public health library within the Health Sciences Library.

Remington provided an update on the Public Health Fellowship Program, indicating that they have had a great experience with the first two fellows. Response from the public health community has been outstanding. Remington reported great progress with the MPH program, with 18 full-time and 10 part-time students enrolled. Farrell commented that although no medical students are enrolled in the program, there is a high level of interest. He believes that the lack of enrollment by medical students reflects concern about adding to their debt load and is working on obtaining funds for scholarships.

7. Discussion of Revisions in the Community Academic Partnership Fund RfP

Miller-Korth reported that the subcommittee had considered making minor revisions to the RfP such as changing the planning grants to planning/small implementation grants, changing the maximum funding level from \$25,000 to \$50,000, and raising the page limit from three pages to six pages. Gaines commented that it might be difficult to get an academic partner with a grant of only \$25,000 and raised a question about whether there is an assumption that a planning grant would lead to an implementation grant. Committee members engaged in extensive discussion about these issues, focusing on the overriding goal of establishing better community partnerships. Brahm suggested including a paragraph summarizing expectations for the small/planning grants. Riesch introduced a motion that OAC revise the planning grant option to be more specific about capacity building, pilot projects, and seed grants that describe deliverables that are sustainable and maximize impact for the people of Wisconsin. The motion was seconded by Remington and passed by unanimous vote. Gaines volunteered to serve on the subcommittee to revise the RfP.

Remington recommended that an academic partner be required for all grants. After a brief discussion, Miller-Korth introduced a motion that an academic partner be required for all types of grant proposals. The motion was seconded by Remington and passed unanimously.

Mormann moved that the maximum amount for planning grants be raised to \$50,000. The motion was seconded by Remington. After discussion, Mormann amended the motion to increase the time for planning grants up to two years. The amended motion, to raise the maximum amount for planning grants to \$50,000 for a period of one to two years, passed unanimously.

Committee members discussed changing the use of the letter of intent, either using it to provide feedback to the applicant, or to use it as an initial decision point. Miller-Korth commented that using the letter of intent to provide feedback would be good, but she would not be in favor of using it as a screening tool. Remington suggested that using the letter of intent as a screening tool would save a lot of time for applicants who were not likely to be successful.

Remington introduced a motion to require letters of intent for implementation grant proposals to be used as screening tools. The motion was seconded by Gaines. Farrell expressed concern that the OAC's image could be damaged if applications were rejected based on letters of intent. Brahm suggested that the motion be tabled until screening criteria are developed. Remington agreed to table the motion.

Farrell announced that the next OAC meeting will be May 25 at 1 PM.

The meeting adjourned at 4:00 PM.

Carla Eakins
Recorder

Douglas Mormann
Secretary